

Georgia Tech Code of Conduct Complaint Resolution and Investigation Process

Complaint is referred to the Office of Student Integrity within 30 days of the date of discovery.

An initial evaluation of the complaint will take place by a Student Conduct Administrator (SCA) to determine what process to initiate. will take place.

If the SCA determines the complaint to potentially constitute a violation:

- 1) An informal resolution may take place or;
- 2) An initial investigation will be conducted to determine what charges should be brought against the Respondent.

If the SCA determines the complaint does not constitute a violation of the Code of Conduct, the complaint will be dismissed.

If the Complaint is determined to potentially result in suspension or expulsion from the Institute the conduct process will be initiated.

If the Complaint is determined to result in sanction(s) less than suspension or expulsion, the case resolution process is initiated.

The Respondent will receive written notice of the alleged misconduct and given an opportunity to respond (admit or deny allegations) within 5 business days. The SCA will continue to investigate with interviews of all involved parties and collect documentation.

The Respondent will receive a written notice of the alleged misconduct and given 5 days to schedule an administrative conference with the SCA.

An initial investigation report with any resulting charges (or determination of no charges) will be provided to the Respondent and Complainant/Victim.

The Respondent will meet with the SCA in an administrative conference to receive information about the allegation and resolution options.

The Respondent will have 3 business to provide a written response. If necessary, the SCA will continue investigating and formulate a final investigative report to distribute to the Complainant/Victim.

The Respondent will choose a resolution option: 1) Administrative Review with the same SCA or 2) Student Conduct Panel.

The Respondent will choose a resolution option: Student Conduct Panel or Administrative Review with a separate SCA.

The Respondent will choose a resolution option: 1) Administrative Review with the same SCA or 2) Student Conduct Panel.

The Respondent will receive a written outcome from the SCA or Student Conduct Panel with the determination of responsibility.